



NOTICE OF PUBLIC MEETING

Date of Posting: March 12, 2024
Date and Time of Meeting: March 19, 2024 at 10 AM
Name of Organization: Nevada Applied Behavior Analysis Board
Place of Meeting: Teleconference and NV ABA Office-
6170 Mae Anne Ave. #1 Reno, NV

Join Zoom Meeting

<https://zoom.us/j/97004674816?pwd=WFA0TIRSOWVpNkJFTGp6WHFXRjQ0QT09>

Meeting ID: 970 0467 4816

Passcode: 299463

Dial-in by phone

775-446-8656

Phone conference ID: 929 930 659#

Passcode: 299463

Please place your phone or your computer microphone on mute unless providing public comment.

Please Note: The Applied Behavior Analysis Board (ABAB) may (1) address agenda items out of sequence to accommodate persons appearing before the Board or to aid the efficiency or effectiveness of the meeting; (2) combine items for consideration by the public body; and (3) pull or remove items from the agenda at any time. The Board may convene in closed session to consider the character, alleged misconduct, professional competence or physical or mental health of a person. See NRS 241.030. Prior to the commencement and conclusion of a contested case or a quasi-judicial proceeding that may affect the due process rights of an individual the board may refuse to consider public comment. See NRS 233B.126. At the discretion of the Chair, public comment is welcomed by the Board, but will be limited to three (3) minutes per person. A public comment time will be available at the beginning of the meeting and then once again prior to adjournment of the meeting. The Chair may allow additional time to be given a speaker as time allows and in his/her sole discretion. Once all items on the agenda are completed the meeting will adjourn.



Agenda: March 19, 2024 Board Meeting

1. Call to Order, Roll Call of Members, and Confirm Quorum

2. Public Comment

(No action may be taken upon a matter raised under the public comment period unless the matter itself has been specifically included on the agenda as an item. Comments will be limited to three minutes per person. People making comments will be asked to begin by stating their name for the record and to spell their last name and provide the secretary with written comments. Persons wanting to make comments during the public comment period, now or in a later public comment period, can participate via the Zoom link or by telephone by calling 1- 775-446-8656. Please note these links and numbers change for each meeting.)

3. Approval of February 20, 2024, Board Meeting Minutes (For possible Action) (attachment)

4. Executive Director's Report

- a) CLEAR Mentorship participation
- b) Public Workshop notification (attachment)
- c) DPS Audit

5. Legislative Update

- a) Status of proposed NAC 641D (attachment); review of public comments
- b) B&I: New Director, survey request

6. Review, Discussion, and Possible Approval of Board Activities (For Possible Action)

- a) NABA collaboration- Dr. Jennifer Castellanos-Bonow
- b) BACB Regulator's meeting review
- c) APBA conference review
- d) Licensing Assistant Review timeline
- e) Mission Statement (attachment)
- f) Supervision requirements – discussion and confirmation

7. Complaints

8. Financial Update (For Possible Action)

- a) Financial reports February 2024 (attachments)
- b) 2024-2026 Budget timeline

9. Discussion of Current Status of Applications and other Licensing Activities (For Possible Action)

- a) Applicant's request for re-consideration of denied application. Denied for non-disclosure of previous conviction.
- b) Licenses/Registrations/Renewals issued in February/ March to date/ Yearly totals.
- c) Continuing Education Renewal Requirements – review and approve for 2024 renewals

10. Determine Future Agenda Items (For Possible Action)

11. Public Comment

(No action may be taken upon a matter raised under the public comment period unless the matter itself has been specifically included on an agenda as an action item. Comments will be limited to three minutes per person. People making comments will be asked to begin by stating their name for the record and to spell their last name and provide the secretary with written comments.)

12. Adjournment

NOTE: We are pleased to provide reasonable accommodations for members of the public who have disabilities and wish to attend the meeting. If special arrangements for the meeting are necessary, please notify Wendy Knorr at (775-746-9429) as soon as possible and at least one business day in advance of the meeting. If you wish, you may e-mail her at executivedirector@nvababoard.org. Supporting materials for this meeting are available at 6170 MaeAnne Ave., Suite 1, Reno, NV 89523 or by contacting Wendy Knorr at 775-746-9429, or by email executivedirector@nvababoard.org. Agenda and supporting materials posted at these locations and online on the following sites: <https://notice.nv.gov/> www.nvababoard.org and NVABA Office.



February 20, 2024 Board Meeting and Public Workshop DRAFT Minutes

1. Call to Order, Roll Call of Members, and Establish Quorum

Meeting called to order by Dr. Fronapfel at 10:02 a.m.

Members in attendance: Stephanie Huff, Dr. Fronapfel, Lynda Tache, Courtney LoMonaco, Christy Fuller, DAG Counsel Henna Rasul, Executive Director Wendy Knorr, Loretta Ponton, Consultant

2. Public Comment: Submitted by Dr. Castellanos-Bonow:

"I am hoping that the board can look into the search engine optimization (SEO) settings for the website. It is very difficult to find the website if a person does not have the exact web address as it does not appear in search results using a search engine like Google, even when searching the exact name of the board. I have attached a link to search results that use the term "Nevada Board of Applied Behavior Analysis" as an example. I think it is important for consumers and providers to easily find the board's website without being required to click through ASD's website (which is now the easiest option when searching, as it is often the first search result.) Additionally, it has been confusing for our providers, and I imagine it may be for others, that the name of the board is stated differently in different locations. It would be helpful if the name of the board were used consistently (e.g. if the landing page for the website had the correct name of the board rather than Nevada Applied Behavior Analysis Board.) Thank you for your time and consideration."

3. Approval of January 16 and January 29, 2024, Board Meeting Minutes

Stephanie Huff made the motion to accept the meeting minutes with no changes; Lynda Tache seconded; motion passed.

4. Executive Director's Report

Wendy Knorr confirmed that the biennial audit has been completed and accepted by LCB and received a letter of confirmation of receipt.

The Small Business Impact Survey related to the proposed NAC 641D, was sent to all LBA's/LaBA's and the listserv and was posted on the website. Deadline for responses is March 1, 2024.

5. Legislative Update

B&I reported a new Deputy Director has been named.

A copy of the Governor's 3-year strategy plan was shared.

6. Review, Discussion, and Possible Approval of Board Activities

No items for review

7. Complaints

One new complaint; zero closed Total: 29

8. Financial Update

Financial reports January 2024 available for review – no questions

Financial Audit complete and submitted for- October 1, 2021-June 30, 2022



The Board needs to determine preference for annual audit or biennial audit – Christy Fuller made the motion to conduct a Biennial Financial audit required by the LCB, versus an annual audit; Stephanie Huff seconded the motion; motion passed.

9. Discussion of Current Status of Applications and other Licensing Activities

Licensed/Registered individuals *without* Federal background clearance- 1602 emails were sent to impacted licensees/registrants with instructions. Planning for two more reminders before the October renewal season starts.

Certemy Contract/agreement ends 6/2024- Courtney LoMonaco made the motion to pursue a one-year contract @ \$15,740/yr with Certemy; Christy Fuller seconded the motion; motion passed.

Licenses/Registrations/Renewals:	<u>January</u>	<u>Feb/to date</u>	<u>Total</u>
RBT's	54	47	2287
LaBA	1	1	40
LBA	8	6	580
		Statewide:	2907

10. Determine Future Agenda Items

Christy Fuller made the motion to include the following in addition to the standing agenda items:

- Mission Statement
- APBA/Regulatory Conference
- Licensing Assistant Review process

Stephanie Huff seconded the motion and the motion passed.

11. Public Comment – No comments

12. Meeting was adjourned at 10:26 a.m. by Dr. Fronapfel

The Public Workshop was immediately convened.

Loretta Ponton was introduced and facilitated the workshop.

The purpose of the workshop is to solicit comments from interested persons on the proposed regulations to establish NAC 641D. (Governing the licensing/registration of behavioral technicians and analysts.) Due to the transition of ABA regulatory oversight from the Nevada Board of Psychological Examiners and the Nevada Aging and Disabilities Services Division (ADSD) and the establishment of NRS 641D new administrative code is required. Public Comments will be reviewed by the board at a future meeting to determine if clarification can be provided through Board policy or position statements. Answers

The proposed regulations have been sent to the Legislative Council Bureau for review. It will provide feedback, concerns and suggestions and review for omissions or conflicts with current legislation.

The review of:

General Provisions/ Definitions – no questions or comments

Licensing/Page 2 – Public Comment: Dr. Gwen Johnson asked for timeframes and guidelines for training RBT's to remain in compliance with current and proposed regulations. She also asked for clarification of exemption from licensure/registration requirements for interns. Loretta acknowledged the comments and



questions and clarified that answers to questions posed at the meeting today will not be answered at this meeting. All comments will be reviewed by the Board members at a future meeting to review and determine if the proposed regulations need revision or if the issues can be addressed through other means like guidelines, etc. We are only accepting the questions and comments at this time. Christy Fuller asked for clarification from Dr. Johnson: when referencing "carve outs of our regulations, do you mean exemptions like the interns? Dr. Johnson said yes, and another clarification she'd request includes the exemption of private schools; public and charter schools are listed, but not private schools. Was that an oversight? Should they not be treated the same?

Application status, denial or withdrawal of applications, fees/Page 3- no questions or comments

Renewal of registration/Page 4- no questions or comments

Reinstatement of expired license or registration/Page 5 - no questions or comments

Placement of license on inactive status; renewal or restoration to active status/Page 6- no questions or comments

Continuing education requirements and extension requirements/Page 7- no questions or comments

Request for verification of license, letter of good standing/Page 8 - no questions or comments

State examination of applicants for licensure along with contact and employment information/Page 9- no questions or comments

Display and alteration of license or registration, change of name and communication from the Board and the start of the explanation of fees/Page 10- no questions or comments

The continuation of fees/Page 11- no questions or comments

Citation, administrative fine for practicing without a valid license or registration/Page 12- no questions or comments

Supervision requirements begin on Page 13- no questions or comments

Standards of Practice and Conduct/Page 14- no questions or comments

Authority of parent or legal guardian to make decisions; Maintenance and availability of records and confidentiality/Page 15 -

Mathew Sosa submitted written comments, included here, in addition to asking the question during the workshop:

"Authority of parent or legal guardian to make decisions concerning treatment; issues for which child or protected person is patient or client. (NRS 641D.010) If a licensee is treating a child or protected person, the parent or legal guardian of the child or protected person is the patient or client for the purpose of making decisions concerning treatment. The child or protected person who is receiving services from the licensee is also the patient or client for:

1. Issues directly affecting the physical or emotional safety of the child or protected person, including, without limitation, sexual relationships or other exploitive dual relationships.



2. Issues which the parent or legal guardian has specifically agreed, before the child or protected person receives professional services, must be reserved to the child or protected person, including, without limitation, confidential communications between the licensee and the child or protected person during the course of the professional relationship." After several re-readings, I realized this is in fact supportive of clients making their own sexual decisions.

The wording is perhaps a bit clumsy, especially with the excessive use of the words "patient or client" but the core of it is respectful of sexual autonomy.

Aiding in unlawful practice of applied behavior analysis: improper delegation of professional responsibilities/Page 16- no questions or comments

Violation of law or regulations; use of fraud, misrepresentation or deception, et al/Page 17- no questions or comments

Disciplinary Action including complaints against licensees or registrants and acts constituting unprofessional conduct/Pages 18 and 19- no questions or comments

Criminal acts Constituting grounds for disciplinary actions/Page 20- no questions or comments

Unprofessional conduct: Imposition of conditions on use of license and referral to and disposition of complaints/Page 21 continuing on Page 22- no questions or comments

Proceedings Before the Board/Page 22/23- no questions or comments

Additional public comments: None

The Public Workshop was closed at 10:55 a.m.

Public comments presented to the board will be reviewed/researched and presented to the LCB for possible revision or inclusion in the pending draft.

Joe Lombardo
Governor

Richard Whitley, MS
Director



DEPARTMENT OF
HEALTH AND HUMAN SERVICES
DIVISION OF HEALTH CARE FINANCING AND POLICY
Helping people. It's who we are and what we do.



Stacie Weeks,
JD MPH
Administrator

*Si necesitas ayuda traduciendo este mensaje, por favor escribe a dhcftp@dncfp.nv.gov, o llame (702) 668-4200 o (775) 687-1900
如果希望获得本文件的翻译版本，请提交申请至 dhcftp@dncfp.nv.gov; (702) 668-4200 o (775) 687-1900*

NOTICE OF PUBLIC WORKSHOP

Children's Behavioral Health Transformation

Date of Publication: March 13, 2024

Date and Time of Meeting: March 21, 2024, at 1:00 PM

Name of Organization: The State of Nevada, Department of Health and Human Services (DHHS), Division of Health Care Financing and Policy (DHCFP)

Place of Meeting: Virtual Only

Please use the teleconference/Microsoft Teams options provided below. If accommodations are requested, please advise using the information at the end of this agenda.

Note: If at any time during the meeting an individual who has been named on the agenda or has an item specifically regarding them included on the agenda is unable to participate because of technical or other difficulties, please email Michael Gorden at Michael.Gorden@dncfp.nv.gov and note at what time the difficulty started so that matters pertaining specifically to their participation may be continued to a future agenda if needed or otherwise addressed.

*General Public Comments (No action may be taken upon a matter raised under public comment period unless the matter itself has been specifically included on an agenda as an action item. To provide public comment telephonically, you may join the meeting by dialing (775) 321-6111 and when prompted to provide the Meeting ID, enter 330 757 074#. You may then press *5 to raise your hand during the public comment periods to provide your comment. Comments will be limited to three minutes per person. Persons making comment will be asked to begin by stating their name for the record and to spell their last name. Those who wish to provide a written comment may submit their comment via mail to 1100 E. William Street, Ste. 101, Carson City, Nevada 89701 or via email to documentcontrol@dncfp.nv.gov).*

Please be cautious and do not click on links in the chat area of the meeting unless you have verified they are safe. If you ever have questions about a link in a document purporting to be from Nevada Medicaid, please do not hesitate to contact Michael.Gorden@dncfp.nv.gov for verification.

Webinar: <https://tinyurl.com/PW032124>

Select "Join," enter your name and email and then select "Join."
The meeting should not require a password.

Audio Only: (775) 321-6111
Conference ID: 330 757 074#

PLEASE DO NOT PUT THIS NUMBER ON HOLD (*hang up and rejoin if you must take another call*)

YOU MAY BE UNMUTED BY THE HOST WHEN SEEKING PUBLIC COMMENT, PLEASE HANG UP AND REJOIN IF YOU ARE HAVING SIDE CONVERSATIONS DURING THE MEETING OR THOSE MAY BE HEARD BY OTHERS AND RECORDED

This meeting may be recorded to facilitate note-taking or other uses. By participating you consent to recording of your participation in this meeting.

Agenda

1. Presentation on the Nevada Behavioral Health Transformation Initiative for Children
 - a. Speakers: Richard Whitley, Director of Department of Health & Human Services
Stacie Weeks, Administrator, Division of Health Care Financing & Policy
Ann Polakowski, Clinical Program Manager, Division of Children & Family Services
 - b. Description: This workshop is intended to present information and solicit public comment regarding proposed enhancements to Medicaid for children under the age of 21 who are in foster care or have a serious emotional disturbance (SED) or serious mental illness (SMI). These enhancements include new coverage of behavioral health services that will be available to support children and families in their home and community. Additional changes proposed are focused on reforms to existing services and programs aimed at increasing access to necessary care while rewarding service providers for improved quality and outcomes.
2. Public comment regarding presentation and proposal.
3. Adjournment

NOTE: To use the long link to the meeting in the event there are issues with the URL shortener, please use the following complete link:

https://teams.microsoft.com/l/meetup-join/19%3ameeting_ZTYyOGMzZjctMTcxNi00ZWm1LWJkODItNWNjODc3M2VjOGMy%40thread.v2/0?context=%7b%22Tid%22%3a%22e4a340e6-b89e-4e68-8eaa-1544d2703980%22%2c%22Oid%22%3a%2201cd1c30-c5d0-4b2d-bdfe-42193a4d3bd2%22%7d

Nevada Medicaid is unaware of any financial impact to other entities or local government due to this public hearing, other than as stated above.

PLEASE NOTE: Items may be taken out of order. Items may be pulled or removed from the agenda at any time. All public comment may be limited to three minutes.

The DHCFP is exempt from Chapter 233B according to NRS 233B.039 and is not required to comply with the Nevada Administrative Procedure Act in this process. This meeting is conducted by and with state agency staff which is not a public body for purposes of NRS 241 related to Nevada Open Meeting Law but every effort is made to be transparent in notice and information provided to encourage public awareness and participation.

This notice and agenda have been posted online at <http://dhcfnv.gov> and <http://notice.nv.gov>, as well as Carson City, Las Vegas, Elko, and Reno central offices for DHCFP. E-mail notice has been made to such individuals as have requested notice of meetings (to request notifications please contact Michael.Gorden@dhcfnv.gov, or at 1100 East William Street, Suite 101, Carson City, Nevada 89701.

DHCFP, 1100 E. William St., Suite 101, Carson City, Nevada 89701
DHCFP, 1010 Ruby Vista Drive, Suite 103, Elko, Nevada 89801
DHCFP, 1210 S. Valley View, Suite 104, Las Vegas, Nevada 89102
DHCFP, 745 W. Moana Lane, Suite 200, Reno, Nevada 89509

If you require a physical copy of supporting material for the public meeting, please contact Michael.Gorden@dhcfnv.gov, or at 1100 East William Street, Suite 101, Carson City, Nevada 89701. Supporting material will also be posted online as referenced above.

Note: We are pleased to make reasonable accommodations for members of the public with a disability and wish to participate. If accommodated arrangements are necessary, notify DHCFP as soon as possible in advance of the meeting, by e-mail at Michael.Gorden@dhcfnv.gov in writing, at 1100 East William Street, Suite 101, Carson City, Nevada 89701.



Regulation Status Report

A Public Workshop was held on February 20, 2024 to solicit comments on the draft regulation; public comments included:

- Request for time frames and guidelines for training RBT's
- Exemptions from licensure/registration
- Request to clarify legal guardian role in making decisions.

Research and Clarification

Time frames and Guidelines for training RBT's – Not a regulatory issue; no direct authority in NRS pertaining to establishing time frames and guidelines. Can be addressed at a future date through Board policy or position statements.

Exemptions from licensure/registration – Specific to NRS law; requires a law/bill to be passed by the Legislature. Cannot be addressed through regulation.

NRS 641D.110 Applicability of chapter. The provisions of this chapter do not apply to:

11. An employee of a **school district or charter school** when providing services to a pupil in a **public school** in a manner consistent with the duties of his or her position.

Adding private school to NRS 641D.110 will require a legislative approved revision.

NRS 641D.130 Student, intern, trainee or fellow authorized to practice applied behavior analysis under supervision.

1. A person who has matriculated at an accredited college or university and is not licensed or registered pursuant to this chapter may practice applied behavior analysis under the direct supervision of a licensed behavior analyst as part of:

- (a) A program in applied behavior analysis offered by the college or university in which he or she is enrolled; or
- (b) An internship or fellowship.

Interpretation of NRS 641D.130, law: An LABA or RBT who is licensed/registered with the Board, or an unlicensed person, who is enrolled at an accredited college or university to become an LABA or LBA may practice as an intern under the direct supervision of a LBA. The key is must be enrolled in a university/college program in ABA to participate as an intern or fellow.

Individuals hired as interns must meet the requirements under NRS 641D.130.

Clarify legal guardian role – withdrawn by commenter, regulation section is supportive of clients making their own sexual decisions and is respectful of sexual autonomy.



Legislative Counsel Bureau Meeting on Proposed Regulatory Language

The Executive Director and Loretta Ponton met with LCB Staff to review and discuss the proposed regulation and language on Thursday, March 14, 2024.

Clarification of intent on specific NAC referenced sections was provided to LCB Staff in general. Clarification of intent and answers to specific questions were provided to LCB staff. The following revisions to proposed regulations were agreed to:

Remove entire section

Reason: NRS 641D.780 establishes the amount of the fine which cannot be reduced. Process for appeal of a citation is also in law.

“Citation, administrative fine for practicing without a valid license or registration; may waive fine under certain conditions”.

4. For any person who violates the provisions of NRS 641D.900, the Board shall assess an administrative fine of:

- (a) For a first violation, \$500.
- (b) For a second violation, \$1,000.
- (c) For a third or subsequent violation, \$1,500.

5. To appeal a citation issued pursuant to subsection 2, a person must submit a written request for a hearing to the Board within 30 days after the date of issuance of the citation.

Revisions/Clarifications

Add unlicensed persons to paragraph 1 of section **Duties of Supervisor** regarding preparation and maintenance of records and notification of Board.

Add definition of Confidential Information; wording similar to NRS 641 Psychology

Add Registrant (Behavior Technician) to Confidential Information section, paragraph 1.

Additional Information Requested by LCB

Where are referenced **BACB Supervision documents** located on the BACB website; are they part of the Guidelines or separate documents. For regulation, must reference exact document whether in “guidelines” or “individual documents”.

Previously proposed Mission Statement

nevada Board of Applied Behavior Analysis

The mission of the Board is to safeguard the health, safety, and welfare of Nevadans by requiring those who practice ABA within this state to be qualified. The Board shall oversee the practice of ABA in Nevada through facilitation of legally mandated regulations for practitioners and ensure the prevention of harm towards consumers. The Board is guided by the values ethics, integrity, an adherence to best practices, collaboration, protection, and transparency, to the best of its ability as pertains to law. The Board functions to serve consumers, practitioners, and the community.

edit

State of Nevada Applied Behavior Analysis Board

Balance Sheet

As of February 29, 2024

03/14/24

Accrual Basis

	Feb 29, 24
ASSETS	
Current Assets	
Checking/Savings	
Heritage Bank	602,746.46
Total Checking/Savings	602,746.46
Other Current Assets	
Prepaid Expenses	6,313.44
Total Other Current Assets	6,313.44
Total Current Assets	609,059.90
Fixed Assets	
Accumulated Amortization	-13,923.00
SAAS Asset	21,879.00
Total Fixed Assets	7,956.00
Other Assets	
Deferred Outflows - OPEB	1,939.95
Total Other Assets	1,939.95
TOTAL ASSETS	618,955.85
LIABILITIES & EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable	486.82
Total Accounts Payable	486.82
Other Current Liabilities	
Deferred Revenue	196,289.51
Paid Time Off	4,488.54
Payroll Liabilities	654.68
SAAS Current Liability	7,762.00
Total Other Current Liabilities	209,194.73
Total Current Liabilities	209,681.55
Long Term Liabilities	
Deferred Inflows - OPEB	843.00
Net OPEB liability	7,211.00
Total Long Term Liabilities	8,054.00
Total Liabilities	217,735.55
Equity	
Opening Balance Equity	300,468.19
Retained Earnings	100,808.78
Net Income	-56.67
Total Equity	401,220.30
TOTAL LIABILITIES & EQUITY	618,955.85

State of Nevada Applied Behavior Analysis Board

Profit & Loss Budget vs. Actual

July 2023 through February 2024

03/14/24

Accrual Basis

	Jul '23 - Feb 24	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
Application Fee	10,730.00	9,000.00	1,730.00	119.2%
Exam Fees	9,598.55	13,500.00	-3,901.45	71.1%
License Fee	63,789.75	76,986.24	-13,196.49	82.9%
Other Fees	245.00			
RBT Registration	66,218.24	62,988.72	3,229.52	105.1%
Total Income	150,581.54	162,474.96	-11,893.42	92.7%
Expense				
Bank Service Charges	2,189.71	6,666.64	-4,476.93	32.8%
Board Compensation	6,300.00	6,000.00	300.00	105.0%
Computer and Internet Expenses	1,552.49	1,333.36	219.13	116.4%
Insurance Expense	400.00	466.64	-66.64	85.7%
Licensing System	3,250.00	6,000.00	-2,750.00	54.2%
Office Supplies	459.79	1,333.36	-873.57	34.5%
Payroll Expenses				
Deferred Compensation	6,074.82	6,793.36	-718.54	89.4%
Employer Taxes	7,393.10	7,582.00	-188.90	97.5%
Hourly Wages	22,794.45	19,264.00	3,530.45	118.3%
Medical Benefits	8,265.35	8,308.64	-43.29	99.5%
PTO Expense	-643.54	3,333.36	-3,976.90	-19.3%
Salaries	53,649.00	60,116.64	-6,467.64	89.2%
Total Payroll Expenses	97,533.18	105,398.00	-7,864.82	92.5%
Postage	273.27	400.00	-126.73	68.3%
Professional Fees	25,151.21	25,800.00	-648.79	97.5%
Rent Expense	4,926.64	4,933.36	-6.72	99.9%
Repairs and Maintenance	124.50			
Telephone Expense	215.56	566.64	-351.08	38.0%
Training and Conferences	3,025.00	8,000.00	-4,975.00	37.8%
Travel Expense	5,236.86			
Total Expense	150,638.21	166,898.00	-16,259.79	90.3%
Net Ordinary Income	-56.67	-4,423.04	4,366.37	1.3%
Net Income	-56.67	-4,423.04	4,366.37	1.3%

State of Nevada Applied Behavior Analysis Board

Profit & Loss Budget vs. Actual

February 2024

03/14/24

Accrual Basis

	Feb 24	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
Application Fee	2,000.00	1,125.00	875.00	177.8%
Exam Fees	1,202.66	1,687.50	-484.84	71.3%
License Fee	2,528.00	9,623.28	-7,095.28	26.3%
Other Fees	25.00			
RBT Registration	7,000.00	7,873.59	-873.59	88.9%
Total Income	12,755.66	20,309.37	-7,553.71	62.8%
Expense				
Bank Service Charges	390.25	833.33	-443.08	46.8%
Board Compensation	0.00	750.00	-750.00	0.0%
Computer and Internet Expenses	167.19	166.67	0.52	100.3%
Insurance Expense	50.00	58.33	-8.33	85.7%
Licensing System	0.00	750.00	-750.00	0.0%
Office Supplies	0.00	166.67	-166.67	0.0%
Payroll Expenses				
Deferred Compensation	769.84	849.17	-79.33	90.7%
Employer Taxes	1,025.98	947.75	78.23	108.3%
Hourly Wages	2,313.00	2,408.00	-95.00	96.1%
Medical Benefits	1,244.79	1,038.58	206.21	119.9%
PTO Expense	0.00	416.67	-416.67	0.0%
Salaries	6,812.66	7,514.58	-701.92	90.7%
Total Payroll Expenses	12,166.27	13,174.75	-1,008.48	92.3%
Postage	0.00	50.00	-50.00	0.0%
Professional Fees	600.00	3,225.00	-2,625.00	18.6%
Rent Expense	615.83	616.67	-0.84	99.9%
Telephone Expense	27.91	70.83	-42.92	39.4%
Training and Conferences	120.00	1,000.00	-880.00	12.0%
Total Expense	14,137.45	20,862.25	-6,724.80	67.8%
Net Ordinary Income	-1,381.79	-552.88	-828.91	249.9%
Net Income	-1,381.79	-552.88	-828.91	249.9%

7:11 AM
 03/14/24
 Accrual Basis

State of Nevada Applied Behavior Analysis Board
Transactions by Account
 As of February 29, 2024

Type	Date	Num	Name	Memo	Split	Amount
Heritage Bank						
Check	02/01/2024	ACH	CLEAR	Feb training	Training and C...	-120.00
Bill Pmt -Check	02/02/2024	1205	Christiansen Accounting Ne...		Accounts Paya...	-12,000.00
Bill Pmt -Check	02/02/2024	1206	Office of the Attorney General		Accounts Paya...	-424.01
Check	02/03/2024			Service Charge	Bank Service ...	-67.58
Liability Check	02/08/2024		QuickBooks Payroll Service	Created by Payroll Service on...	-SPLIT-	-4,031.56
Check	02/09/2024	ACH	Voya		Def Comp Liab...	-384.82
Check	02/09/2024	1208	AT&T	Jan telephone expense	Telephone Exp...	-27.91
Check	02/12/2024	ACH	Nevada Retail Network	Worker's comp	Prepaid Expen...	-600.00
Check	02/14/2024		QuickBooks Payroll Service	Created by Direct Deposit Sa...	Bank Service ...	-1.75
Check	02/14/2024	ACH	McAfee	PC optimizer	Computer and ...	-34.99
Check	02/15/2024	ACH	Nevada Public Employees' ...	Account #174	Medical Benefits	-1,307.69
Liability Check	02/22/2024		QuickBooks Payroll Service	Created by Payroll Service on...	-SPLIT-	-3,767.99
Check	02/22/2024	ACH	Classmarker		-SPLIT-	-25.20
Liability Check	02/23/2024	E-pay	United States Treasury	86-3445270 QB Tracking # 1...	-SPLIT-	-2,015.42
Check	02/23/2024	ACH	Voya		Def Comp Liab...	-384.82
Check	02/25/2024	Debit	Dreamhost		Computer and ...	-59.00
Check	02/25/2024	Debit	Microsoft		Computer and ...	-16.00
Check	02/25/2024	Debit	Microsoft		Computer and ...	-32.20
Total Heritage Bank						-25,321.14
TOTAL						-25,321.14

Continuing Education Requirements for LBA and LaBA Licensees

*****Your license expires 12-31-2024*****

Renewals will open *approximately* 10-1-2024.

Announcements will be sent to you directly.

Please Note!

The **Nevada-Specific** Continuing Education requirements have changed!

The Law:

AB267 was signed into law and requires all Nevada LBAs and LaBAs receive additional credit hours of cultural competency education along with suicide prevention and awareness.

NRS 641D.360 was amended:

641D. 360 3(b) - Include, without limitation, a requirement that the holder of a license receive at least 2 hours of instruction on evidence-based suicide prevention and awareness.

641D. 360 39(c) - Include without limitation, a requirement that the holder of a license as a behavior analyst receive at least 6 hours of instruction relating to cultural competency and diversity, equity and inclusion.

Acceptable Instruction:

Must be based upon a range of research from diverse sources

Must address persons of different cultural backgrounds, including without limitation: persons from various religious backgrounds; lesbian, gay, bisexual, transgender and questioning persons; children and senior citizens, veterans; person with mental illness; persons with an intellectual disability, developmental disability or physical disability and person who are part of any other population that a behavior analyst may need to better understand.

You will only need to provide documentation of the Nevada-specific CE training in your Nevada renewal application. *Your current BACB certification confirms meeting their continuing education requirements and additional documentation will not be required.*