

**April 4, 2024 Board Meeting- DRAFT MINUTES****1. Call to Order, Roll Call of Members, and Confirm Quorum**

Dr. Fronapfel, Christy Fuller, Courtney LoMonaco, Stephanie Huff and Wendy Knorr, Executive Director

2. Public Comment

(No action may be taken upon a matter raised under the public comment period unless the matter itself has been specifically included on the agenda as an item. Comments will be limited to three minutes per person. People making comments will be asked to begin by stating their name for the record and to spell their last name and provide the secretary with written comments. Persons wanting to make comments during the public comment period, now or in a later public comment period, can participate via the Zoom link or by telephone by calling 1- 775-446-8656. Please note these links and numbers change for each meeting.)

3. Commission on Autism Spectrum Disorders Meeting request (action item)

NVABA was asked to participate in the Commission's meeting, April 12 for a discussion regarding the emerging issue of Parent's acting as paid RBT's for their own children with insurance reimbursement. Christy Fuller made the motion to delegate Christy Fuller as NVABA's representative at the meeting and allow a Board Member to represent NVABA at future committee, commission, etc. meetings. Courtney LoMonaco seconded the motion and the motion carried.

4. Administrative Authority re: Citation fines, payment plans, etc. (action item)

An RBT was recently cited and a fine was levied. The individual is not appealing the fine, but has asked for a payment plan. Policies do not currently exist providing authority to approve a payment plan. After discussion, with a future goal of developing standardized policies, Courtney LoMonaco made the motion to approve a payment plan up to six months to pay a fine until our policies are defined and approved, allowing Wendy to work with any future individuals to work out a payment plan. If the timeline exceeds the six month timeline, the request could be brought before the board for discussion and approval. Christy Fuller seconded the motion and the motion carried.

5. Complaints

After the last meeting, further investigation resulted in two Cease & Desist orders being issued and two \$500 fines were levied for unlicensed practice for one RBT and one LBA.

6. Determine Future Agenda Items (For Possible Action)

No items identified

7. Public Comment

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8. Adjournment

Meeting adjourned at 3:29 p.m.

NOTE: We are pleased to provide reasonable accommodations for members of the public who have disabilities and wish to attend the meeting. If special arrangements for the meeting are necessary, please notify Wendy Knorr at (775-746-9429) as soon as possible and at least one **business** day in advance of the meeting. If you wish, you may e-mail her at executivedirector@nvababoard.org. Supporting materials for this meeting are available at 6170 MaeAnne Ave., Suite 1, Reno, NV 89523 or by contacting Wendy Knorr at 775-746-9429, or by email executivedirector@nvababoard.org. **Agenda and supporting materials posted at these locations and online on the following sites:** <https://notice.nv.gov/> www.nvababoard.org and NVABA Office.